



Branch: _____
 Address: _____
 Tel Nr: _____
 Fax Nr: _____
 Cell Nr: _____

Name: _____ Tell: _____ ID: _____ Next of Kin: _____
 Surname: _____ Cell: _____ Age: _____ Next of Kin Tel: _____
 Date of Birth: _____ Email: _____ Address: _____ Date: _____

| NAIL COURSES | DAYS | PRICE | NOTES | INCLUDES |
|----------------------------|------|---------|---|------------------------|
| Acrylic Dip | 2 | R 2,599 | Overlays + Tips | Training Kit |
| Acrylic | 4 | R 3,999 | Overlays + Tips + Reverse | Training Kit |
| Acrylic + Sculpture | 6 | R 5,399 | Overlays + Tips + Reverse + Sculpture | Training Kit |
| Gel (No Lamp) | 3 | R 3,299 | Overlays + Tips | Training Kit |
| Gel + Sculpture (No Lamp) | 5 | R 4,699 | Overlays + Tips + Sculpture | Training Kit |
| Silk/Fibre | 2 | R 2,599 | Overlays + Tips | Training Kit |
| Full (No Lamp) | 8 | R 8,199 | Overlays + Tips + Reverse Acr | Training Kit + Habbill |
| Full + Sculpture (No Lamp) | 10 | R 9,699 | Overlays + Tips + Reverse Acr + Sculpture | Training Kit + Habbill |
| BEAUTY COURSES | DAYS | PRICE | NOTES | INCLUDES |
| Manicure/Pedicure | 2 | R 2,599 | Colour + French Mani/Pedi | Training Kit |
| Wax/Tint | 3 | R 4,399 | Leg, Arm, Underarm, Facial, Bikini, Tint | Training Kit + Warmer |
| Make-Up | 3 | R 6,399 | Day, Evening, Bridal, Fantasy | Kryolan Training Kit |

Acrylic Dip Course Date: _____ Amount Paid: _____ Trainer: _____
 Acrylic Course Date: _____ Amount Paid: _____ Trainer: _____
 Acrylic + Sculpture Course Date: _____ Amount Paid: _____ Trainer: _____
 Gel Course Date: _____ Amount Paid: _____ Trainer: _____
 Gel + Sculpture Course Date: _____ Amount Paid: _____ Trainer: _____
 Silk/Fibre Course Date: _____ Amount Paid: _____ Trainer: _____
 Full Course Date: _____ Amount Paid: _____ Trainer: _____
 Full + Sculpture Course Date: _____ Amount Paid: _____ Trainer: _____
 Mani/Pedi Course Date: _____ Amount Paid: _____ Trainer: _____
 Wax/Tint Course Date: _____ Amount Paid: _____ Trainer: _____
 Make-Up Course Date: _____ Amount Paid: _____ Trainer: _____

Full Course Includes: Acrylic, Acrylic Dip, Reverse Acrylic, Gel, Silk/Fibre
 Full Course + Sculpture Includes: Acrylic, Acrylic Dip, Reverse Acrylic, Gel, Silk/Fibre, Gel Sculpture, Acrylic Sculpture, Reverse Acrylic Sculpture

Overlays: When you apply product on natural nails, without making them longer.
 Tip Overlay: Apply Tips on the natural nails to make them longer, and then you apply product over it.
 Sculpture: When you make the natural nail longer without using a Tip. You "build" it longer with product.

I, _____ hereby acknowledge, that the Course content was explained to me and that I am satisfied with the Course I have chosen to attend. I understand that once my deposit is paid, my Training Kit will be ordered. Should I change the Course I want to attend I will be liable for delivery charges for the Kits to be exchanged. I cannot exchange the Kit once the Kit has been used.

Learner Name: _____ Date: _____ Sign: _____ P1

REGISTRATION

- A 50% deposit (30% is non-refundable) of the Course price is payable when Training is booked. The deposit secures the student's space in the class. Should the student cancel the Training, the 30% deposit will be forfeited. Should the student want to cancel the Course but keep the Training Kit, the Training Kit can be purchased. This is an extra amount from the deposit.
- Any Course taken at a Planet Nails Training School must be paid in full before the start of the Course.
- The student must receive a receipt for payment and a copy of the Registration Form.

SPECIAL NEEDS STUDENTS

- Students with special needs might need extra Training days. It costs R350 per day (in future class) or R550 per day one on one.
- If student needs translator during Training, translator must pay to attend the Course too. Student must provide translator.
- Students with special needs might need to make special arrangements for their Exam. Translated or oral Exam can be done one on one, and are charged at R550 per system. Student must provide translator.
- Does student have special needs? Please specify.

TRAINING

- During Training, the student must wear closed shoes, formal pants and a semi-formal shirt. Hair must be tied.
- All Courses must be attended in full by the student and class hours must be completed:
Nail Courses: Acrylic Dip 14 hours, Acrylic 28 hours, Acrylic + Sculpture 42 hours, Gel 21 hours, Gel + Sculpture 35 hours, Silk/Fibre 14 hours, Full Nail Course 56 hours, Full Nail Course + Sculpture 70 hours
Beauty Courses: Mani/Pedi 14 hours, Wax/Tint 21 hours, Make-Up 21 hours
- Classes are from 9am – 4pm unless otherwise arranged between the educator and the student/s. This must include a daily 30 minute break. And 2 10minute breaks during the day. The breaks cannot be cancelled to leave early.
- Planet Nails reserves the right to refuse Training to any student should the student not attend classes on the times and dates agreed upon or if the student disrupts the class.
- If student changes the Training Dates and less than 48 hours' notice is given, a R350 penalty will be payable by the student.
- If student arrives late or not at all, or starts the Training, and cannot attend the Training in full (for whatever reason), will have to pay R350 per day extra to complete the days not attended (in a future class) or R550 per day one on one.
- Training Kits may only be removed from the Training Venue once the Training hours has been completed.
- Students may request extra Training at R350 per day (in a future class) or R550 per day one on one.
- Photos of students and their work done during class hours might be used on the Planet Nails Facebook page.
- Students who want to receive one on one Training, must please specify, it will cost 25% extra.
- When booking for a Full Nail Course, student gets a Habbill Nail Trainer to work on. For the rest of the Nail Courses students work on a Rubber Hand. Students have the option to buy a Habbill Nail Trainer at R850 (normal price R1500).
- **VERY IMPORTANT:** Students must provide live models during Training.

This is important as working on a Practice Hand and a live model is not the same at all.

| | | | |
|---------------------|--|-----------|-------------------------------------|
| Acrylic Dip | 1 model - on last day of Course (1) | Mani/Pedi | 1 model - on each day of Course (2) |
| Acrylic | 1 model - on last day of Course (1) | Wax/Tint | 1 model - on each day of Course (3) |
| Acrylic + Sculpture | 1 model - on day 4 + 6 of Course (2) | Make-Up | 1 model - on each day of Course (3) |
| Gel | 1 model - on last day of Course (1) | | |
| Gel + Sculpture | 1 model - on day 3 + 5 of Course (2) | | |
| Silk/Fibre | 1 model - on last day of Course (1) | | |
| Full | 1 model - on day 4, 5, 7, 8 of Course (4) | | |
| Full + Sculpture | 1 model - on day 4, 5, 7, 8, 9, 10 of Course (6) | | |

TRAINING ON SATURDAYS (Only available at certain Planet Nails Schools)

- Saturday Training R350 per day extra. Shops hours 9am to 1pm - 4 hours per Saturday. No break included.

Silk Fibre Course / Mani Pedi Course / Acrylic Dip Course - 4 Sat (16H) - R1400 extra
Gel Course / Wax Tint Course / Make-Up Course - 6 Sat (24H) - R2100 extra
Acrylic Course - 7 Sat (28H) - R2450 extra
Gel Sculpture Course - 9 Sat (36H) - R3150 extra
Acrylic Sculpture Course - 10 Sat (40H) - R3500 extra

PRACTICAL HOURS

- Once the Course has been completed, the student must complete practical hours. Educator will provide the student with a POE (Portfolio of Evidence) on which the student must provide proof of practical hours completed. Practical hours are 100 hours per system. Class hours cannot be deducted from the practical hours.
- A Photo Portfolio must also be compiled of Practical Hours completed on live models, and handed in on the day of the Exam.

Below shows what your Photo POE must include.

| | | |
|---------------------|--|---|
| Acrylic Dip | natural tips/clear powder | 2 before & 2 after photos of full sets done |
| | french tips/clear powder | 2 before & 2 after photos of full sets done |
| | natural tips/clear & white powder | 2 before & 2 after photos of full sets done |
| | natural nails/clear powder | 2 before & 2 after photos of full sets done |
| | natural nails/ clear & white powder | 2 before & 2 after photos of full sets done |
| Acrylic | any of above | 2 before & 2 after photos of fills done |
| | natural tips/clear powder | 2 before & 2 after photos of full sets done |
| | french tips/clear powder | 2 before & 2 after photos of full sets done |
| | natural tips/clear & white powder | 2 before & 2 after photos of full sets done |
| | natural nails/clear powder | 2 before & 2 after photos of full sets done |
| Acrylic + Sculpture | natural nails/ clear & white powder | 2 before & 2 after photos of full sets done |
| | any of above | 2 before & 2 after photos of fills done |
| | everything the same as acrylic (above) | |
| | french sculpture | 3 before & 3 after photos of full sets done |
| | french sculpture | 2 before & 2 after photos of fills done |
| Gel | natural tips/clear gel | 2 before & 2 after photos of full sets done |
| | natural tips/colour gel | 2 before & 2 after photos of full sets done |
| | french tips/clear gel | 2 before & 2 after photos of full sets done |
| | natural tips/clear & white gel | 2 before & 2 after photos of full sets done |
| | natural nails/clear gel | 2 before & 2 after photos of full sets done |
| | natural nails/ clear & white gel | 2 before & 2 after photos of full sets done |
| Gel + Sculpture | any of above | 2 before & 2 after photos of fills done |
| | everything the same as gel (above) | |
| | french sculpture | 3 before & 3 after photos of full sets done |
| Silk/Fibre | french sculpture | 2 before & 2 after photos of fills done |
| | natural tips/silk | 2 before & 2 after photos of full sets done |
| | natural tips/fibre | 2 before & 2 after photos of full sets done |
| | french tips/silk | 2 before & 2 after photos of full sets done |
| | french tips/fibre | 2 before & 2 after photos of full sets done |
| | natural nails/silk | 2 before & 2 after photos of full sets done |
| Mani/Pedi | natural nails/fibre | 2 before & 2 after photos of full sets done |
| | any of above | 2 before & 2 after photos of fills done |
| | colour manicure | 3 before & 3 after photos of manicure done |
| | french manicure | 3 before & 3 after photos of manicure done |
| | colour pedicure | 3 before & 3 after photos of pedicure done |
| | french pedicure | 3 before & 3 after photos of pedicure done |
| Wax/Tint | leg wax | 3 before & 3 after photos of wax done |
| | arm wax | 3 before & 3 after photos of wax done |
| | under arm wax | 3 before & 3 after photos of wax done |
| | facial wax | 3 before & 3 after photos of wax done |
| | brow shape | 3 before & 3 after photos of shape done |
| | lash & brow tint | 3 before & 3 after photos of tint done |
| Make-Up | day make-up | 3 before & 3 after photos of make-up done |
| | evening make-up | 3 before & 3 after photos of make-up done |
| | bridal make-up | 3 before & 3 after photos of make-up done |
| | fantasy make-up | 3 before & 3 after photos of make-up done |

Learner Name: _____ Date: _____

Sign: _____ P3

EXAM

- Once practical hours are completed, Assessment (Exam) can take place. The purpose of Assessment is for the student to prove competency towards the Unit Standard that he/she was Trained towards. A Theory and Practical Exam must be done. The pass rate for all Exam is 80% each.
- Exam must be done within 6 months after completion of your Course. And within 12 months for the Full Nails Course. If not, the Course will have to be re-done before Exam can be done.
- Exam Fees are R350 per system. Bank details will be provided when the students books for Exam. R350 Silk/Fibre, R350 Gel, R350 Acrylic, R350 Wax/Tint, R350 Make-Up, R350 Mani/Pedi
- To book for your Exam, email training@planetnails.co.za Exams are done 4 times per year at different Exam Venues.
- Exam Venue might be different to Course Venue. Exam Venue options will be provided when you book for your Exam.
- Once the student has completed the Exam and proven to be competent, the educator will request for the Certificate to be issued. Certificates will be issued within 4 weeks of completion of Exam.
- If you have completed your Course at a different company, and wish to be Assessed by Planet Nails, the Exam Fee is R850 per system. To book for your Exam, email training@planetnails.co.za You will be required to complete a POE (Portfolio of Evidence) and a Photo Portfolio.
- Only Planet Nails products are allowed to be used during Exam. Practical Exams can only be done on live models. It is the student's responsibility to provide models for the Practical Exam. The students must bring along their Training Kit to use during the Practical Exam.
- You cannot book for your Exam if your class hours were not completed.

EXAM - STUDENT MUST BRING

- POE (Portfolio of Evidence) with completed practical hours. No POE - No Exam.
- Colour POE (Portfolio of Evidence) with before and after photos of work done. No Colour POE - No Exam.
- Live model to do Practical Exam on. Training Kit to do Practical Exam with. Towel for the Table.
- Copy of ID Document + Copy of Registration Form + Proof of payment for Exam.

EXAM RULES

- No eating or drinking allowed during Exam (only water).
- Cell Phones must be switched off and put away during Exam (student, model and educator).
- Exam start at 9:30am - be at the venue from 9am to set up.
- Practical Exam is from 9:30am - 12:30pm (3 hours)
- Break is from 12:30pm - 1pm (30 minutes) – the student can pack away Kit, clean up desk and eat.
- Theory Exam is from 1pm - 4pm (3 hours)
- No models allowed in venue during Theory Exam.

EXAM - PROVIDED BY TRAINING VENUE

- Tables + Chairs + Foam Rests + Desk Light (if needed) + Roller Towel + Rubbish Bins & Liners

EXAM RESULTS

- Student will be informed of Exam Results within 1 week of Exam Date.

CERTIFICATES

- Will be issued within 4 weeks of Exam Date.